



14 April 2016

Trust Headquarters

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Dear Colleague

**South Western Ambulance Service NHS Foundation Trust
Quality Review and Quality Account 2015/16**

Further to our letter of 10 March 2016, please find enclosed a copy of our draft Quality Review and Account for the 2015/16 financial year. As you are aware, the report covers the Trust's activities over the last year and highlights quality priorities for the forthcoming year.

We would welcome your views on how you believe that the Quality Review and Account reflects your experience of the Trust during the last financial year. Your comments will then be included verbatim in the final document and be considered by the Board of Directors, to enable the Board to assure itself that the Statement of Quality within the report is consistent with comments we receive.

We would like to explain that, in order to avoid delays in sending the document to you, there are some omissions as we have yet to finalise year end data. We are more than happy to make the final figures available at a later date if you would like us to do so.

Your feedback on the draft document is required by **Thursday 12 May 2016** at the latest. We recognise that this is a very tight timescale; however, it reflects the fact that the final report needs to be considered by the Trust's Auditors and Board of Directors, prior to being submitted to Monitor by 27 May 2016.

As previously stated, we will include your comments verbatim. It is therefore important, to avoid the report appearing inconsistent, that you focus your statement on commentary about the Trust rather than focussing upon specific incidents. In addition, we would be grateful if you could avoid including questions in your final statement, as these may appear confusing if they have in fact been addressed in the final version of the document.

Please send your comments to martyn.callow@swast.nhs.uk. Martyn will also be able to provide hard copies of the report to anyone who needs it, and answer any additional questions you may have.

Yours sincerely

Jenny Winslade
Executive Director of Nursing and Governance